



**Fund of the Conference
on Interaction and
Confidence Building
Measures in Asia (CICA)**

CICA FUND



The Regulations of the CICA Fund were adopted at the Sixth Summit on 13 October 2022.



The CICA Fund is a special mechanism for collecting projects and voluntary funds for their implementation.



PRINCIPLES AND GOALS



The Fund operates based on the principles of transparency, voluntariness, consensus and accountability to the Member States.



The Fund's main objective is to facilitate realization of CICA goals by financing project activities implemented within the mandate of CICA.



IMMUNITY OF THE FUND



The immunity of the Fund and the safety of its resources are guaranteed by:

1) The Convention on the Privileges and Immunities of the Secretariat, its Personnel and Representatives of Members of CICA of 2010;



2) The Host Country Agreement between the Secretariat of the Conference on Interaction and Confidence Building Measures in Asia and the Government of the Republic of Kazakhstan regarding the Terms and Conditions of the Secretariat's Location in the Territory of the Republic of Kazakhstan of 2007.

PROJECTS

Any Member State may propose projects for financing by the Fund by submitting a project proposal to the CICA Secretariat for further circulation to all Member States.

The Fund's resources may be used for financing projects in the following areas:



Programmes and projects to assist Member States in pursuing development goals in line with CICA objectives



Projects carried out as part of practical implementation of CICA confidence building measures as contained in the CICA Catalogue of Confidence Building Measures.



Research and development of scientific, analytical and information materials and publications within the framework of CICA.



Humanitarian assistance to Member States.



Other projects approved for financing by the Fund.

PROJECT REVIEW COMMITTEE



The Member States review and, on the basis of consensus, approve projects at the Project Review Committee (PRC).



The PRC consists of official representatives from all Member States and is chaired by the Chairmanship in coordination with the Secretariat.



Meetings of the PRC are convened by the Chairmanship for consideration of the proposed projects or pledges of contribution or of other needs associated with the operation of the Fund.



The projects approved by the PRC are added to the List of Approved Projects for possible financing by the Fund. The List is posted and regularly updated on the website of the CICA Secretariat.

RESOURCES OF THE FUND



The Fund is formed from the following sources:



Voluntary monetary contributions from the Member States and/or their national development assistance agencies.



Voluntary monetary contributions from external sources, such as Observer States, other non-Member States, Observer Organizations, Partner Organizations, international organizations and forums, international nongovernmental organizations, national and international financial institutions and development agencies, legal entities and individuals.

Acceptance of such contributions does not need approval by the Member States.

Acceptance of such contributions is subject to prior approval by the Member States.



CONTRIBUTIONS TO THE FUND



Donors may provide:

- » contributions earmarked for certain projects from the List of Approved Projects;
- » contributions earmarked for specific areas of activities; or
- » non-earmarked contributions.

i Any pledge of contribution should be submitted to the Secretariat for informing all Member States about the donor, total amount of the offered contribution and its purpose, and any other relevant aspects of the pledge.

i Monetary contributions may not be accepted from donors whose goals and principles contradict the goals and principles of CICA.

i The Chairmanship, Member States and the CICA Secretary General may carry out fundraising activities, search potential donors and interact with them.

PROJECT FUNDING



- » The allocation of the Fund's resources for financing the projects specified in the List of Approved Projects is done by the Member States through the PRC, except for allocation of contributions from Member States already earmarked by the donor to certain approved projects.

- » The Chairmanship, Member States and the CICA Secretary General may suggest the PRC to use the available non-earmarked resources for financing projects from the List of Approved Projects.



PROJECT IMPLEMENTATION



» Responsibility for ensuring due implementation of projects financed from the Fund rests with a Member State receiving its funds (Beneficiary).

» The Beneficiary submits to all Member States, through the Secretariat, interim reports and final report on implementation of a project, including the information on achievement of project goals, financial statements and other required data.



PROJECT GROUP



» In order to assist the Beneficiary to ensure transparency and reporting to the PRC, a project group will oversee the progress of a project during the entire period of its implementation.

» The project group will consist of representatives of the Chairmanship, Beneficiary and the donor, and Members of the PRC participating on a voluntary basis, and will be coordinated by the Secretariat.



FINANCIAL STATEMENTS



The Secretariat circulates to the Member States an annual financial statement no later than 31 March of the year following the reporting financial period (calendar year).



The financial statement includes information on the received, allocated and unused resources of the Fund as at the end of the reporting financial period.



The Beneficiaries submit to the Secretariat all the required data in order to produce such a statement.



EXTERNAL AUDIT



External audit of the Fund is conducted by the decision of the Senior Officials Committee (SOC) at least once in two years in case of operational activity.



External audit is conducted by an audit institution nominated by a Member State and authorized by the SOC. Any Member State may nominate an external auditor.



The Beneficiaries submit, upon request, all the required documents to the external auditor.

